

**Annexure IV**  
**EXAMINATION RELATED INFORMATION FOR A.Y. 2024-2025**


**For Online Transmission of Question Papers:**

| Sr. No.                | Infrastructure facilities at College  | Yes /No |
|------------------------|---|---------|
| <b>Strong Room :</b>   |   |         |
| 1                      | It must have Single Door Entry/Exit (with Safety Door/Grill for windows)  | YES     |
| 2                      | Minimum Area shall be 20 x 20 sq. ft.   | YES     |
| 3                      | Adequate Steel Almirah/Cupboard for storage of Answer Books.  | YES     |
| 4                      | C.C.T.V. Camera with recording facility that covers entire area or Downloading and Printing of online transmission of Question Paperprocess.  | YES     |
| 5                      | Latest version Computer (Minimum 4) and Printer (Minimum 4) with Inverter facility, MS Office, PDF Reader, Winrar or Winzip.  | YES     |
| 6                      | Dual Internet service, Primary with 1:1 dedicated line of 100 mbps speed by class 'A' ISP, and alternate line with 1: dedicated line of 50 mbps speed, by an another Class ISP to ensure uninterrupted downloading facility, with 2(two) static Internet Dongle.        | YES     |
| 7                      | Adequate Number of Paper Rims for printing Question Papers.   | YES     |
| 8                      | One Photocopy Machine, UPS Backup.  | YES     |
| <b>Scanning Room :</b> |   |         |
| 9                      | Separate Scanning Room for scanning Answer Books after end of Examination Session under CCTV Surveillance. (Laptops and Scanners will be provided by the University Appointed Agency)   | YES     |
| 10                     | Dual Internet service, Primary with 1:1 dedicated line of 100 mbps speed by class 'A' ISP, and alternate line with 1:1 dedicated line of 50 MPBS speed, by an another Class ISP to ensure uninterrupted downloading facility, with 2(two) static IP's, Internet Dongle. | YES     |

**To Set Up DEC for Onscreen Evaluation of Answer Books :**

| Sr. No. | Infrastructure facilities at College  | Yes /No |
|---------|---|---------|
| 1       | Computers (20) with latest licensed Operating System Software (OSS) with antivirus and firewalls to provide all lock, work station with Computer charts and key board tray.   | YES     |
| 2       | Wiring and Networking (with Raw Power Supply and UPS) and one Printer per DEC   | YES     |
| 3       | Air conditioners, Bio metric system, CCTV installation, Rest rooms and 24 x 7 security.   | YES     |
| 4       | Collapsible gate for the main entrance with Name board and locking facility.  | YES     |
| 5       | Dual Internet service, Primary with 1:1 dedicated line of 100 MBPS speedby class ISP, and alternate line with 1 : 1 dedicated line of 50 MPBS speed, by an another Class ISP to ensure uninterrupted downloading facility, with 2(two) static | YES     |
| 6       | Appointment of one Professor /Associate Professor as an Examination Coordinator to Co-ordinate this Online process.   | YES     |
| 7       | Separate Evaluation Room for Evaluating the Answer Books under CCTV Surveillance.   | YES     |



  
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